

# CLIENT



# PORTAL

WEB-ACCESSABLE PROJECT INFORMATION

## Quick-Start Guide



## YOUR SIGN-IN INFO

User Name: \_\_\_\_\_

Password: \_\_\_\_\_



**CLIENT  
PORTAL**

### STEP ONE:

[www.jurinroofing.com](http://www.jurinroofing.com)

Find the roof hatch Client Portal Link on the left margin of any page on our website and click to enter the portal.

**STEP TWO:** Sign in using the User Name and Password provided by Jurin Roofing Services.



Customer Login

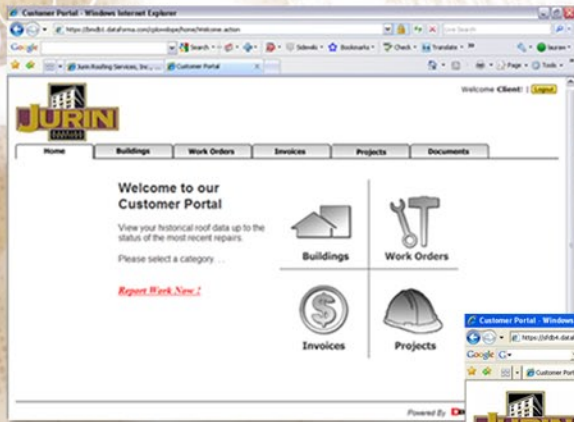
User Name:

Password:

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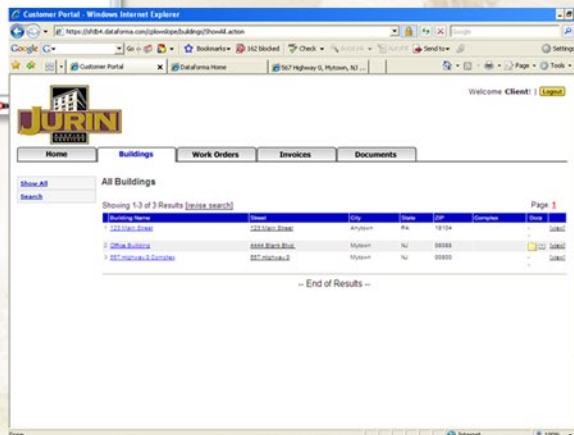
### STEP THREE:

Use the four (4) categories to access your information. You can search by building, work order, invoice, or documents. You can also use the portal to report work instantly.



### HOW TO SEARCH:

Use each tab to search for information or to view all buildings or invoices at a glance. You can access documents by building or search for them individually using the Documents tab.



Search for a specific invoice by number using the search feature in the left-side menu to quickly display your information. Easily sort work orders by number, building, or status.